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# Learner's Quarterly Grades by Learning Area in LIS

User Guide

## Important Reminders:

### Key Features:

- Accepts whole numbers only;
- The minimum grade input is 60;
- The maximum grade input is 100;
- Automatically computes for the Final Grade per learning area and displays its corresponding remarks;
- Saves the learner's grade even if the input is incomplete; and
- Generates an Excel copy of the learner's grades.

## Access is not yet available for the following:

- Public Senior High School
- Public Schools with Special Programs
- All Private Schools
- Kindergarten
- Learners under Special Education (SPED) Program
- Learners with enrollment issues (e.g., pending enrollment/transfers/approval)

## Note:

- For transferees, the receiving school will encode/re-encode their grades for the current School Year.

## Procedure of encoding Quarterly Grades

1. Go to the LIS website <http://lis.deped.gov.ph> and log in using your account.

### Please sign in

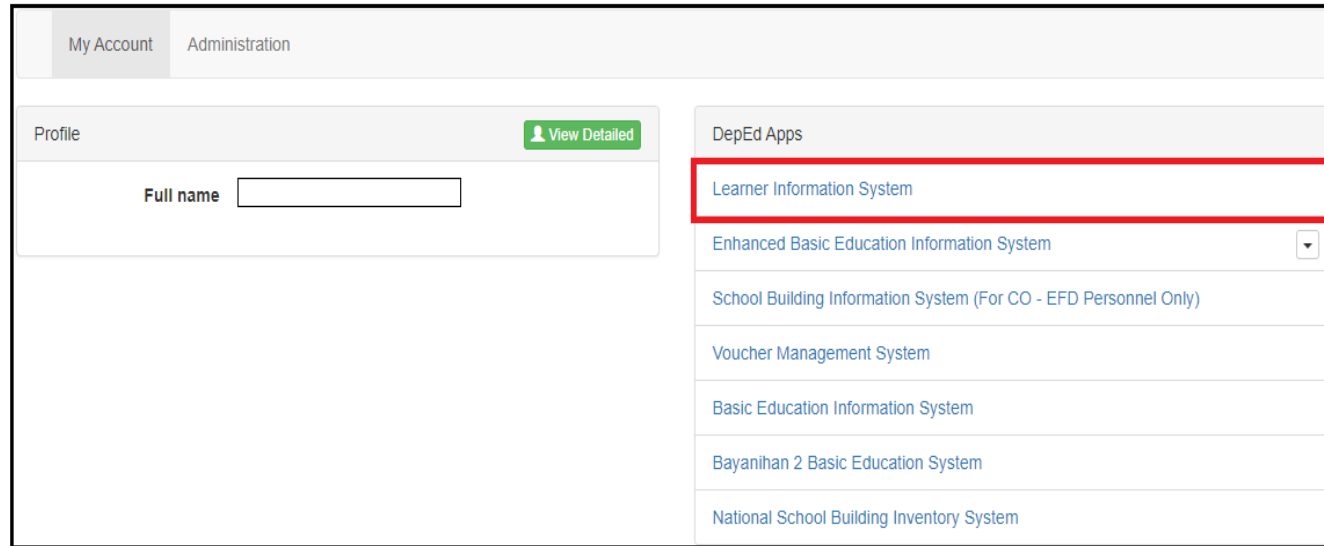
  
  
  

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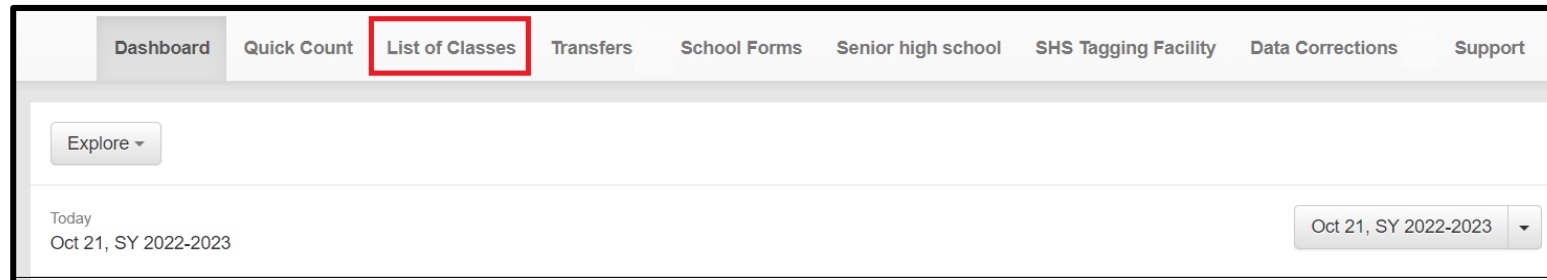
#### Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

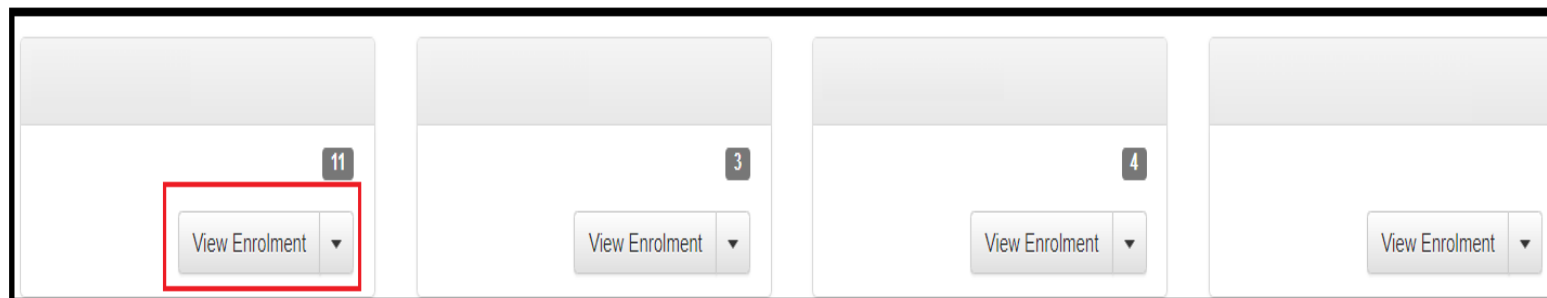
2. Once logged in under DepEd Apps, click **Learner Information System**.



3. Click the **List of Classes** tab.



4. Click the **View Enrolment** button.



5. Click the Pencil icon in the Grading column.

Enrolment								
#	Learner		Gender	Date of Official Enrolment	Grading	Status		
1			M	08/22/22		Report	No status	Profile
2			M	08/22/22		Report	No status	Profile
3			M	08/22/22		Report	No status	Profile

## 6. Input the Grades in the text box.

### a. For Grade 1

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mathematics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Araling Panlipunan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyon sa Pagpapakatao	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MAPEH	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Music	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Physical Education	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Health	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mother Tongue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
General Average					<input type="text"/>	<input type="text"/>

### Notes:

- **Filipino** starts at 2<sup>nd</sup> Quarter
- **English** starts at 3<sup>rd</sup> Quarter
- **No Science** subject
- **With Mother Tongue** subject

## b. For Grade 2

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mathematics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Araling Panlipunan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyon sa Pagpapakatao	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MAPEH	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Music	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Arts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Physical Education	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Health	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Mother Tongue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
				General Average	<input type="text"/>	<input type="text"/>

### Notes:

- No Science subject
- With Mother Tongue subject



## c. For Grade 3

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mathematics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Science	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Araling Panlipunan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyon sa Pagpapakatao	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MAPEH	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Music	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Arts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Physical Education	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Health	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Mother Tongue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
				General Average	<input type="text"/>	<input type="text"/>

### Note:

- With Mother Tongue subject

## d. For Grades 4-10

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mathematics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Science	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Araling Panlipunan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyon sa Pagpapakatao	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyong Pantahanan at Pangkabuhayan /TLE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MAPEH	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Music	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arts	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Physical Education	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Health	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
				General Average	<input type="text"/>	<input type="text"/>

### Note:

- With Edukasyong Pantahanan at Pangkabuhayan / TLE subject

7. Click **Save**, a notification will appear “Learner Grade has been updated”.

Learner Grade has been updated

Individual Learners Quarterly Grade By Learning Area						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mathematics	90	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Araling Panlipunan	91	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Edukasyon sa Pagpapakatao	91	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MAPEH	92	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Music	92	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Arts	93	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Physical Education	92	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Health	92	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mother Tongue	93	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
				General Average	<input type="text"/>	<input type="text"/>

## Learner with **RETAINED** status

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	73	73	74	74	74	Failed
English	73	73	74	80	75	Passed
Mathematics	72	73	73	74	73	Failed
Science	71	71	72	73	72	Failed
Araling Panlipunan	79	79	80	81	80	Passed
Edukasyon sa Pagpapakatao	82	82	83	83	83	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	81	82	82	83	82	Passed
MAPEH	81	81	81	82	81	Passed
Music	80	81	81	82		
Arts	79	78	79	80		
Physical Education	82	83	83	84		
Health	81	81	81	82		
				General Average	78	Retained

a. **Retained**: 3 or more learning areas got 74-below Final Rating

## Learner with **CONDITIONALLY PROMOTED** status

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	80	81	81	82	81	Passed
English	79	79	80	80	80	Passed
Mathematics	72	73	73	74	73	Failed
Science	71	71	72	73	72	Failed
Araling Panlipunan	79	79	80	81	80	Passed
Edukasyon sa Pagpapakatao	82	82	83	83	83	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	81	82	82	83	82	Passed
MAPEH	81	81	81	82	81	Passed
Music	80	81	81	82		
Arts	79	78	79	80		
Physical Education	82	83	83	84		
Health	81	81	81	82		
				General Average	79	Conditionally Promo

b. **Conditionally Promoted**: 1-2 Learning Area got 74-below Final Rating

## Learner with **PROMOTED** status

Individual Learners Quarterly Grade By Learning Area							Save
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks	
Filipino	82	82	82	82	82	Passed	
English	84	84	85	86	85	Passed	
Mathematics	80	85	86	86	84	Passed	
Science	85	86	87	87	86	Passed	
Araling Panlipunan	82	82	85	86	84	Passed	
Edukasyon sa Pagpapakatao	82	82	85	87	84	Passed	
Edukasyong Pantahana at Pangkabuhayan /TLE	83	83	85	85	84	Passed	
MAPEH	85	86	86	86	86	Passed	
Music	83	83	83	84			
Arts	85	85	85	86			
Physical Education	88	88	89	88			
Health	84	86	86	87			
				General Average	84	Promoted	

c. **Promoted**: all learning areas got 75 to 89 Final Rating

## Learner with **PROMOTED WITH HONORS** status

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	89	89	90	92	90	Passed
English	92	92	91	91	92	Passed
Mathematics	91	91	92	91	91	Passed
Science	90	90	91	91	91	Passed
Araling Panlipunan	90	91	91	92	91	Passed
Edukasyon sa Pagpapakatao	90	90	91	91	91	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	92	92	93	93	93	Passed
MAPEH	91	91	91	92	91	Passed
Music	90	90	90	90		
Arts	91	92	91	92		
Physical Education	90	91	91	91		
Health	92	92	92	93		
				General Average	91	Promoted with Honors

d. **Promoted with Honors**: General Average Value is 90-94

## Learner with **PROMOTED WITH HIGH HONORS** status

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	94	94	95	95	95	Passed
English	93	95	95	95	95	Passed
Mathematics	94	95	96	95	95	Passed
Science	90	92	92	93	92	Passed
Araling Panlipunan	92	95	95	96	95	Passed
Edukasyon sa Pagpapakatao	94	95	95	95	95	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	96	96	95	95	96	Passed
MAPEH	94	95	95	96	95	Passed
Music	94	94	94	95		
Arts	93	94	95	94		
Physical Education	95	96	96	97		
Health	95	95	96	96		
				General Average	95	Promoted with High Honors

e. **Promoted with High Honors:** General Average Value is 95–97
















## Learner with **PROMOTED WITH HIGHEST HONORS** status

Individual Learners Quarterly Grade By Learning Area <span style="float: right;">Save</span>						
Learning Area	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final Grade	Remarks
Filipino	96	96	97	97	97	Passed
English	97	97	97	97	97	Passed
Mathematics	98	98	98	98	98	Passed
Science	97	98	98	98	98	Passed
Araling Panlipunan	97	98	98	98	98	Passed
Edukasyon sa Pagpapakatao	97	97	98	98	98	Passed
Edukasyong Pantahana at Pangkabuhayan /TLE	96	97	98	98	97	Passed
MAPEH	98	98	99	99	99	Passed
Music	98	98	98	98		
Arts	98	99	99	99		
Physical Education	98	98	99	99		
Health	98	98	98	98		
				General Average	98	with Highest Honors

f. **Promoted with Highest Honors:** General Average Value is 98-100

8. To generate report, click the Report button.

Enrolment						
#	Learner	Gender	Date of Official Enrolment	Grading	Status	
1		 M	08/22/22		 Report  No status	 Profile
2		M	08/22/22		 Report  Promoted with 92 Honors	 Profile
3		M	08/22/22		 Report  No status	 Profile

9. Click the downloaded Excel file from the download library.

LEARNING AREAS	Quarterly Rating				Final Rating	Remarks
	1	2	3	4		
Filipino	91	91	93	94	92	Passed
English	92	95	95	96	95	Passed
Mathematics	90	91	91	92	91	Passed
Science	93	93	96	96	95	Passed
Araling Panlipunan	89	90	91	92	91	Passed
Edukasyon sa Pagpapakatao	91	91	93	94	92	Passed
Edukasyong Pantahana at Pangkabuhayan	90	91	91	92	91	Passed
MAPEH	91	91	92	92	92	Passed
<i>Music</i>	89	90	91	91		
<i>Arts</i>	92	91	91	91		
<i>Physical Education</i>	91	92	91	92		
<i>Health</i>	93	92	93	94		
	General Average				92	Promoted with Honors

10. The status will be reflected in the masterlist once updated.

Enrolment							
#	Learner	Gender	Date of Official Enrolment	Grading		Status	
1		M	08/22/22		Report	No status	Profile
2		M	08/22/22		Report	Promoted with Honors 92	Profile
3		M	08/22/22		Report	No status	Profile

## Status:

**Promoted with Highest Honors:** General Average Value is 98-100

**Promoted with High Honors:** General Average Value is 95-97

**Promoted with Honors:** General Average Value is 90-94

**Promoted:** All Learning Areas got 75-89 Final Rating

**Conditionally Promoted:** 1-2 Learning Areas got 74-below Final Rating

**Retained:** 3 or more learning areas got 74-blow Final Rating

**No Status:** No input or Incomplete input